

DECLARATION FOR FAIR RECRUITMENT –

Equality and Diversity

HUMAN RESOURCES



HART
LEARNING GROUP

STRICTLY CONFIDENTIAL

EQUALITY AND DIVERSITY DATA

The Group has an Equal Opportunities Policy which covers all areas of employment, including recruitment and selection. In order to ensure the effectiveness of our policy we need the following information, which will be treated as confidential and used for monitoring purposes only.

THE PROVISION OF THIS INFORMATION IS ENTIRELY VOLUNTARY

Ref No: <i>(HR to complete)</i>		Date of Birth:	
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GENDER			
Male		Female	

ETHNIC GROUP					
White British		Asian Other <i>(details below)</i>		Any Other Group <i>(details below)</i>	
White Other <i>(details below)</i>					
		Black British		Prefer Not to Say	
Asian/Asian British		Black Caribbean			
Indian		Black African		Multi-ethnic <i>(details below)</i>	
Pakistani		Black Other <i>(details below)</i>			
Bangladeshi					
Chinese					

FAITH/RELIGION									
Atheist		Christian		Jewish		Sikh		Other <i>(details below)</i>	
Buddhist		Hindu		Muslim		Prefer Not to Say			

SEXUAL ORIENTATION					
Heterosexual/Straight		Gay Man		Lesbian/Gay Woman	
	Bisexual			Prefer Not to Say	

DISABILITY	
Do you have a physical or mental impairment, which has a substantial effect on your ability to carry out normal day-to-day activities?	Yes/No
Please give details overleaf in section on Guaranteed Interview Scheme	

GUARANTEED INTERVIEW SCHEME

The Group is committed to the equality of opportunity for all. To demonstrate our commitment we use the Positive About Disabled People scheme and the Disability Symbol which is awarded by JobCentre Plus. As a scheme user, we guarantee an interview to anyone with a disability whose application meets the minimum criteria for the post.

- What do we mean by disability?

“For purpose of the Equality Act 2010 a person is considered as being disabled if they have a physical or mental impairment which has a substantial and long term adverse effect on their ability to carry out normal day to day activities”.

- What do I need to do to ensure my application is considered under this scheme?

If you wish to be considered for interview under the Positive About Disabled People scheme then simply complete this section and sign the declaration below.

Please give details of your disability:

Please tell us what special arrangements you would need should you be invited for interview?

We will endeavour to provide access, equipment or other practical support to ensure that people with disabilities can compete on equal terms with non-disabled people.

Declaration:

I consider myself to have a disability, as defined above.

Name:			
Signature:		Date:	

Please attach these documents with your covering letter and CV when you are applying for a position. All applications should be sent to **recruitment@nhc.ac.uk**